

*192nd Annual
Financial Report
and
Congregational Meeting
for 2017*



*First United Church
Mississauga*

Prepared & Reviewed: January 15, 2018
Distribution Date: January 28, 2018
Annual Meeting Date: February 4, 2018

Minister's Message

Our transition team had a BBQ with six leaders from each of the UC congregations in our area: Applewood, Cawthra Park, St. Stephen's-on-the-Hill, Christ Church; and later Sheridan joined the group. It is an opportunity to get to know each other, share concerns, find ways of sharing resources, and maybe form a cluster group for support in the new regional structure. We approached St. Stephen's-on-the-Hill about doing a JNAC in tandem and maybe calling a minister together, but that is not going to proceed since they feel they have the resources to call on their own. We will likely try to share summer services with one of the congregations.

In September a community round table with a wide variety of community organizations was held. We will be following up on that since there was a need for groups to share about what the others are doing.

The fall season was focused on presenting options to keep us sustainable in the future. After consultation with the congregation, steps were taken to reduce staff costs – to half time minister in March and one music staff in June. We also have been engaged in pursuing major rentals to help out, including Compass and Carestay Health Services for a senior's day care. Those discussions are ongoing.

A major task in reviewing our history and creating a new vision is having a realistic and healthy image of our church. We have made the journey from being a major congregation with lots of programs, to a smaller aging congregation that can no longer provide all the programs it once did. This sometimes seems like failure, but it is just a reflection of the church in our time and location.

Let us build on what we have as a church. We continue to have lots of people, dedicated and hard working leadership, and an opportunity to do good things in the year ahead.



Respectfully

Rev. Ken MacDonald Interim Minister.

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First United Church
Minutes of the Congregational Meeting - Activities
June 4, 2017

Welcome and Call to Order

The Congregational Meeting was held in the Sanctuary of First United Church following the morning service. Rev. Ken MacDonald welcomed everyone, called the meeting to order, and opened the meeting with prayer.

In Memoriam

The following members who passed away since the last spring Congregational meeting were named and remembered in prayer: Aileen Campbell, Bob Coates, Bob Glover, Deanna May Greaves, Margaret Henderson, Gordon Hird, Gordon Lee, Allan Logan, Ruth Patey, Margaret Preston, Edna Saville, Marjory Sherman, Don Shuttleworth, Jan Smith-Corlett, Gordon Stewart, and Natalie Tatchell.

Election of Chair and Secretary

MOTION: Moved by Sandy Skinner, seconded by Andy Choles, that Ed Mock be appointed to the position of Chair for the meeting. CARRIED

MOTION: Moved by Stephen White, seconded by Andy Choles, that Susan Eggleton be appointed to the position of Secretary for the meeting. CARRIED

Approval of Minutes of Previous Meeting

MOTION: Moved by Stephen White, seconded by Pat Skinner, that the minutes of the February 5, 2017 congregational meeting be approved. CARRIED

Chair's Report

Ed Mock reported that during this past year of Intentional Interim Ministry, our minister and the Transition Team have been hard at work, aiming to propose options for the future of First by the Fall of this year. Several events gathered input from the congregation and progress of the Team has been shared through Transition Tidbits.

The Activity Report outlines the many activities and programs that continue to be part of our congregational life.

Ed thanked the members of Council, the staff, our musical leaders, children's church leaders, nursery care and hosts, and the many volunteers who support our various programs and activities.

The congregation was reminded of upcoming activities in the Fall: our bi-annual Auction, the Second Annual First United Marketplace, and a report from the Transition Team.

191st Annual Activity Report

MOTION: Moved by Adam Choles, seconded by Fred Gotzmann, that the 191st Annual Activity Report for 2016-2017 be accepted. CARRIED

Nomination Report

On behalf of the Church Council, Ed Mock presented the Nominating Report for the Program Year 2017-18. Ed asked if there were any nominations from the floor and there were no additional names proposed. Ed thanked those who have agreed to serve.

MOTION: Moved by Hugh Miller, seconded by Sandi Ahonen, that the Nomination Report for the period July 1, 2017 to June 30, 2018, be accepted as printed. CARRIED

Other Business

MOTION: Moved by Gordon Maw, seconded by Fred Gotzmann, that the Church Council be directed to include with the Transition Team Report, a financial forecast for the balance of the 2017 fiscal year and a preliminary budget for 2018. CARRIED

Motion to Close the Meeting

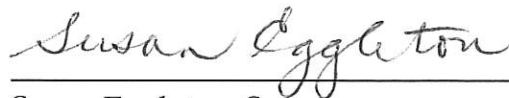
MOTION: Moved by Stephen White, seconded by Helen Woodward, that the meeting be closed. CARRIED

Rev. Ken MacDonald offered a closing prayer.

The meeting concluded at 11:15 am.



Ed Mock, Chair



Susan Eggleton, Secretary

Report of the Resource Management Group 2017

Financially the following are the highlights for 2017:

- Total Revenues for 2017 were \$242,034.64 compared to \$247,646.34 for 2016
- Offerings for 2017 totalled \$178,552.25 compared to \$188,303.20 for 2016
- Total Expenses for 2017 were \$276,479.05 compared to \$257,845.08 for 2016

The successful auction project provided for \$3,790 and the Quilter's Marketplace added another \$2,000. These amounts are included in the Fund Raising revenue line. This was very gratefully received.

The Christmas appeal offering was a very strong \$18,945 compared to \$8,266.50 last year. That amount is included in the total offerings.

Our building continues to be used by many outside groups although we are still seeking to replace St. Gregorio's Indian Orthodox Church which left in November 2016 with a similar arrangement. Great appreciation is expressed to Fred Gotzmann and Christine Barlow for their continuing efforts to attract and manage rentals. This remains a very significant source of revenue that supports our operation.

Our facilities have been maintained through the efforts of Kent Farrow with members of the Resource Management Group and other volunteers, but Kent and his wife Jan have moved and the lead role has been undertaken by Mike Pounder to whom we are very grateful. The time the RMG Group dedicates to the church is greatly appreciated.

Thanks to the members of the Resource Management Group - Martti Ahonen, Fred Gotzmann, Cliff Elliott, Mike Swinbourne, Mike Pounder, Christine Whiting and Ed Mock for helping with the many tasks that this group undertakes.

First United is very thankful for your contribution of financial gifts and volunteer talents. It is these gifts that allow us to continue providing services and programs.

We are continuing in our time of Interim Ministry at First United and in 2018 we are implementing the changes that enable us to continue our Ministry in Port Credit. We continue to welcome your thoughts and added guidance as we go forward.

With all your help and support we shall continue on our journey in being part of a loving community.



Stephen White, Convenor
Resource Management Group

First United Church
Balance Sheet
(For the year ending December 31)

| | 2016 | 2017 |
|--|--------------|--------------|
| <u>ASSETS</u> | | |
| Current | | |
| Cash in Bank | (2,218.17) | (20,813.63) |
| Federal HST Recoverable | 1,008.93 | 918.38 |
| Provincial HST Recoverable | 2,957.25 | 2,732.30 |
| Revenue Receivable | 0.00 | 0.00 |
| Petty Cash | 100.00 | 100.00 |
| | 1,848.01 | (17,062.95) |
| Capital Assets | | |
| Building and Structures | 1,713,875.56 | 1,713,875.56 |
| Furniture and Fixtures | 103,187.62 | 103,187.62 |
| Equipment | 23,809.47 | 23,809.47 |
| Less: Accumulated Depreciation | (767,536.35) | (841,734.99) |
| | 1,073,336.30 | 999,137.66 |
| | 1,075,184.31 | 982,074.71 |
| <u>LIABILITIES AND EQUITY</u> | | |
| Current Liabilities | | |
| SEAM Refugee Fund | 1,395.00 | 500.00 |
| Local Outreach Fund | 50.00 | 500.00 |
| Prayer Shawl Ministry | 350.00 | 350.00 |
| The Compass | 25.00 | 0.00 |
| Youth Activities | 973.04 | 973.04 |
| Deposit in Trust - Keys | 640.00 | 640.00 |
| United Church Observer | 0.00 | 275.00 |
| Accounts Payable | 536.33 | (93.09) |
| Deferred Revenue | 3,300.00 | 0.00 |
| | 7,269.37 | 3,144.95 |
| Equity | | |
| Net Equity at beginning of year | 1,143,304.37 | 1,067,914.94 |
| Operating Surplus / (Loss) for the year | (10,198.74) | (34,444.41) |
| Depreciation | (80,990.69) | (74,198.64) |
| New Equity: | | |
| Transferred from Memorials & Special Gifts | 5,800.00 | 19,657.87 |
| Special Donations | 9,000.00 | 0.00 |
| Quilting Group Donation | 1,000.00 | 0.00 |
| Net Equity at year end | 1,067,914.94 | 978,929.76 |
| | 1,075,184.31 | 982,074.71 |

**First United Church
Statement of Revenue & Expenses
For the year ending December 31**

| | 1 | 2 | 3 | 4 |
|--|------------------------|------------------------|------------------------|------------------------|
| | <u>Actual 2016</u> | <u>Budget 2017</u> | <u>Actual 2017</u> | <u>Budget 2018</u> |
| Revenues | | | | |
| Offerings | | | | |
| Loose Offering | 3,664.70 | 4,000 | 3,540.25 | 4,000 |
| Envelopes & PAR | 174,095.00 | 180,000 | 151,974.00 | 140,000 |
| Initial Offering | 37.00 | 50 | 55.00 | 50 |
| Easter Offering | 2,240.00 | 2,500 | 4,038.00 | 2,500 |
| Christmas Offering | 8,266.50 | 13,000 | 18,945.00 | 10,000 |
| Total Offerings | <u>188,303.20</u> | <u>199,550</u> | <u>178,552.25</u> | <u>156,550</u> |
| Gifts in Kind | 468.27 | 0 | 1,485.36 | 0 |
| Wedding/Funeral Rental Income | 2,409.71 | 2,500 | 3,298.59 | 2,000 |
| Facility Rental Income | 50,723.01 | 52,153 | 49,893.44 | 70,000 |
| Income from Foundation | 900.00 | 1,000 | 1,000.00 | 1,100 |
| Fund Raising | 2,939.15 | 6,000 | 5,970.00 | 2,000 |
| UCW | 1,500.00 | 1,500 | 1,500.00 | 1,500 |
| Other | 403.00 | 250 | 335.00 | 250 |
| Total Revenue | <u>247,646.34</u> | <u>262,953</u> | <u>242,034.64</u> | <u>233,400</u> |
| Expenses | | | | |
| Salaries | 162,597.13 | 186,487 | 183,884.77 | 136,150 |
| Council | 10,569.85 | 10,450 | 9,149.99 | 10,600 |
| Community Programs | 1,350.61 | 1,000 | 2,782.84 | 1,000 |
| Resource Management | 71,897.48 | 77,373 | 75,426.90 | 75,600 |
| Spiritual Development | 11,430.01 | 8,750 | 5,234.55 | 6,450 |
| Total Expenses | <u>257,845.08</u> | <u>284,060</u> | <u>276,479.05</u> | <u>229,800</u> |
| Operating Surplus/(Loss) for the year | <u>(10,198.74)</u> | <u>(21,107)</u> | <u>(34,444.41)</u> | <u>3,600</u> |
| | <u>Actual 2016</u> | <u>Goal 2017</u> | <u>Actual 2017</u> | <u>Goal 2018</u> |
| Mission and Service Fund | <u>37,293.00</u> | <u>40,000</u> | <u>30,641.00</u> | <u>28,000</u> |

| First United Church Statement of Cash Flow For the year ending December 31 | 1 | 2 | 3 | 4 |
|--|--------------------------|------------------------|---------------------------|------------------------|
| | <u>Actual 2016</u> | <u>Budget 2017</u> | <u>Actual 2017</u> | <u>Budget 2018</u> |
| General Fund Cash - at Jan 1 | (9,914.77) | (5,421) | (5,421.36) | (20,208) |
| Operating Surplus/(Loss) for the year | (10,198.74) | (21,107) | (34,444.41) | 3,600 |
| Capital Projects | | | | |
| Projection Screen | | | | |
| PJ Hall Wall Repair | (1,107.85) | | | |
| Transferred from M & SG Fund | 5,800.00 | | 19,657.87 | |
| Special Donations | 9,000.00 | | 0.00 | |
| Quilting Group Donation | 1,000.00 | | 0.00 | |
| General Fund Cash - at Dec 31 | <u>(5,421.36)</u> | <u>(26,528)</u> | <u>(20,207.90)</u> | <u>(16,608)</u> |
| Funds owing or held for others: | | | | |
| SEAM Refugee Fund | 1,395.00 | | 500.00 | |
| Local Outreach Fund | 50.00 | | 500.00 | |
| Prayer Shawl Ministry | 350.00 | | 350.00 | |
| The Compass | 25.00 | | 0.00 | |
| Youth Program | 973.04 | | 973.04 | |
| Deposits in Trust - Keys | 640.00 | | 640.00 | |
| United Church Observer | 0.00 | | 275.00 | |
| Accounts Payable | 536.33 | | (93.09) | |
| Deferred Revenue | 3,300.00 | | 0.00 | |
| Total Current Assets | <u>1,848.01</u> | <u>(26,528)</u> | <u>(17,062.95)</u> | <u>(16,608)</u> |
| Petty Cash | (100.00) | (100) | (100.00) | (100) |
| HST Recoverable | (3,966.18) | (3,500) | (3,650.68) | (3,500) |
| Revenue Receivable | 0.00 | 0 | 0.00 | 0 |
| CIBC Bank Balance - at Dec 31 | <u><u>(2,218.17)</u></u> | <u><u>(30,128)</u></u> | <u><u>(20,813.63)</u></u> | <u><u>(20,208)</u></u> |

First United Church

Expense Category Details

For the year ending December 31

| | 1 | 2 | 3 | 4 |
|---------------------------------|------------------------|------------------------|------------------------|------------------------|
| | Actual 2016 | Budget 2017 | Actual 2017 | Budget 2018 |
| Salaries | | | | |
| Minister's Salary & Housing | 53,434.43 | 71,810 | 71,810.00 | 42,476 |
| Minister's Educ & Tel Allowance | 1,524.69 | 1,974 | 1,974.00 | 1,413 |
| Travel Reimbursement | 356.70 | 1,000 | 1,026.98 | 750 |
| Lay Staff | 85,935.41 | 86,920 | 85,275.94 | 73,961 |
| Benefits | 21,080.78 | 24,500 | 23,527.76 | 17,250 |
| Payroll Service Charge | 265.12 | 283 | 270.09 | 300 |
| Total | 162,597.13 | 186,487 | 183,884.77 | 136,150 |
| Council | | | | |
| Presbytery Assessment | 9,584.72 | 9,600 | 8,839.52 | 9,000 |
| Operating Expense | 760.86 | 500 | 0.00 | 250 |
| New Initiatives | 0.00 | 0 | 0.00 | 1,000 |
| Transition Team Expense | 224.27 | 250 | 310.47 | 250 |
| Search Committee Expenses | 0.00 | 100 | 0.00 | 100 |
| Total | 10,569.85 | 10,450 | 9,149.99 | 10,600 |
| Community Programs | | | | |
| Catering | 838.01 | 500 | 1,053.08 | 500 |
| Central Supply | 44.33 | 500 | 244.40 | 500 |
| Donated Materials & Supplies | 468.27 | 0 | 1,485.36 | 0 |
| Total | 1,350.61 | 1,000 | 2,782.84 | 1,000 |
| Resource Management | | | | |
| Bank Charges | 1,496.87 | 1,810 | 1,804.35 | 2,000 |
| Office Supplies | 5,818.07 | 5,100 | 3,998.74 | 4,500 |
| Office Services & Equipment | 12,334.81 | 12,594 | 12,807.51 | 12,000 |
| Custodial Services | 11,954.68 | 11,363 | 11,206.86 | 12,000 |
| Custodial Supplies | 1,306.04 | 2,000 | 1,015.09 | 1,500 |
| Maintenance | 7,776.52 | 10,200 | 14,840.84 | 12,000 |
| Utilities | 19,851.00 | 21,706 | 17,560.51 | 19,000 |
| Insurance | 11,359.49 | 12,600 | 12,193.00 | 12,600 |
| Total | 71,897.48 | 77,373 | 75,426.90 | 75,600 |
| Spiritual Development | | | | |
| Adult Education | 0.00 | 75 | 0.00 | 0 |
| Children's Church | 113.35 | 275 | 0.00 | 0 |
| Library | 0.00 | 50 | 30.79 | 0 |
| Music | 1,869.86 | 1,650 | 190.77 | 1,000 |
| Organ/Piano Service | 1,213.85 | 1,350 | 1,490.18 | 1,500 |
| Pulpit/Music Supply | 6,080.32 | 4,200 | 2,800.00 | 3,500 |
| Sale Items | 66.42 | 50 | 25.81 | 50 |
| Leadership Development | 0.00 | 50 | 0.00 | 0 |
| Worship Supplies | 901.70 | 350 | 697.00 | 400 |
| Youth Ministry / Confirmation | 1,184.51 | 700 | 0.00 | 0 |
| Total | 11,430.01 | 8,750 | 5,234.55 | 6,450 |

First United Church - Other Funds
for the year ending December 31, 2017

Mission & Service Fund

| | | |
|------------------------------|-----------|-----------|
| Balance at beginning of year | | 0.00 |
| Revenue | | |
| Donations | 30,641.00 | |
| Total | | 30,641.00 |
| Expenditures | | |
| UCC Mission & Service Fund | 30,641.00 | |
| Balance at year end | | 0.00 |

Local Outreach Fund

| | | |
|-------------------------------|----------|----------|
| Balance at beginning of year | | 50.00 |
| Revenue | | |
| From: First United Foundation | 1,000.00 | |
| Donations | 2,816.55 | |
| Total | | 3,816.55 |
| Expenditures | | |
| Benevolent Expenditures | 0.00 | |
| The Compass Fund | 3,366.55 | |
| Total | | 3,366.55 |
| Balance at year end | | 500.00 |

The Compass Fund

| | | |
|------------------------------|----------|----------|
| Balance at beginning of year | | 25.00 |
| Revenue | | |
| Donations | 2,000.00 | |
| From Local Outreach Fund | 3,366.55 | |
| Total | | 5,366.55 |
| Expenditures | | |
| The Compass | 5,391.55 | |
| Balance at year end | | 0.00 |

First United Church - Other Funds
for the year ending December 31, 2017

Prayer Shawl Ministry

| | | |
|------------------------------|-------------|----------------------|
| Balance at beginning of year | | 350.00 |
| Revenue | | |
| Gift in Kind | 0.00 | |
| Donations | 0.00 | |
| Total | <u>0.00</u> | 0.00 |
| Expenditures | | |
| Prayer Shawl Supplies | | <u>0.00</u> |
| Balance at year end | | <u><u>350.00</u></u> |

SEAM Refugee Fund

| | | |
|------------------------------|-----------------|----------------------|
| Balance at beginning of year | | 1,395.00 |
| Revenue | | |
| Donations | 1,959.45 | |
| Fund Raising | 141.65 | |
| Total | <u>2,101.10</u> | 2,101.10 |
| Expenditures | | |
| SEAM Organizing Group | | <u>2,996.10</u> |
| Balance at year end | | <u><u>500.00</u></u> |

Notes and Comments

Fixed Assets:

Fixed assets are recorded at cost and amortized over their useful lives on a straight-line basis as follows: Buildings and Structures - 25 years / Furniture and Fixtures - 10 years / Equipment - 5 years.

Mission and Service Fund:

The amount shown for the Mission & Service Fund represents a “goal” or “target” rather than a budget figure. All specified donations received by First United from regular congregational giving are forwarded on a regular basis, directly to The United Church of Canada.

Capital Projects & Acquisitions:

For 2017 there were no capital projects or acquisitions.

Local Outreach Fund:

Amounts in this fund come from specified donations as well as amounts received in the Local Outreach Fund envelopes used at our communion services. See Local Outreach Fund Report for details.

The Compass:

Over the course of the year, donations are received specifically directed to support the operations of “The Compass”. In addition, funds from the Local Outreach Fund are also forwarded to the Compass. See The Compass Fund Report for details.

Minister’s Salary:

The United Church of Canada now mandates the use of a compensation model that combines the base salary and housing allowance into a single amount. First United started using this model in 2015.

Memorials & Special Gifts Fund

ending December 31, 2017

Receipts

Donations

| | | |
|-----------------------------|----|-----------|
| Unrestricted (19 donations) | \$ | 1,304.00 |
| Estate of Marjorie Sherman | \$ | 14,657.87 |
| Restricted - Gen. Acct. | \$ | 5,000.00 |
| Restricted - Outreach | \$ | 1,000.00 |

Other Income

| | | |
|--------------|----|--------|
| GIC Interest | \$ | 244.99 |
|--------------|----|--------|

| | | |
|---------------|-----------|------------------|
| Totals | \$ | 22,206.86 |
|---------------|-----------|------------------|

Disbursements

| | | |
|------------------------------|----|-------------|
| Loan to General Account | \$ | 38,354.45 |
| Repayment of Loan | \$ | (38,354.45) |
| Transfer to General Account | \$ | 19,657.87 |
| Organ Motor Rebuild | \$ | 3,214.86 |
| Electrical Lighting Upgrades | \$ | 3,430.69 |

| | | |
|---------------|-----------|------------------|
| Totals | \$ | 26,303.42 |
|---------------|-----------|------------------|

| | | |
|--|-----------|-------------------|
| <u>Excess (Deficiency) of Receipts over disbursements</u> | \$ | (4,096.56) |
|--|-----------|-------------------|

| | | |
|--------------------------------|----|-----------|
| Fund Balance beginning of year | \$ | 62,131.16 |
| Fund Balance Dec. 31/17 | \$ | 58,034.60 |

Cal. of Fund Balance

| | | |
|-------------------------|-----------|------------------|
| Bank Balance Dec. 31/17 | \$ | 48,034.60 |
| Flex GIC, one yr @ 0.9% | \$ | 10,000.00 |
| Total | \$ | 58,034.60 |

Note

Restricted donations from yr. 2011
for electronic sign \$460.

Cliff Elliott
Treasurer
Memorials & Special Gifts

United Church Women (UCW)

2017 Financial Report

Receipts

Bank balance Jan 1, 2017 \$8,388.24

Book and Bake Sale 559.25

Total Receipts \$8,947.49

Expenses

UCW Annual Meeting \$ 80.00

Speaker (gift) 15.00

First United Gen. Fund 1,500.00

Annual Outing 827.95

Total Expenses \$2,422.95

Bank Balance Dec 31, 2017

\$6,524.54

submitted by Christine Whiting

First United Foundation

Statement of Financial Position 2017

September 30 Statement of Financial Position

| | 2017 | 2016 |
|---|---------------|--------|
| Assets | | |
| Cash | 660 | 505 |
| Cash in brokerage account | 1,295 | 1,206 |
| Marketable securities, at cost (market \$ 59,888) (2016, \$54.199)) | 38,627 | 38,627 |
| | 40,582 | 40,339 |
| Equity | | |
| Restricted - Opening and closing balance | 37,860 | 37,860 |
| Unrestricted see below | 2,722 | 2,479 |
| | 40,582 | 40,339 |

Statement of Revenue Expenditures And Changes in Unrestricted Equity For the Years Ended September 30

| | | |
|---|--------------|-------|
| Revenue | | |
| Dividends received | 2,243 | 2,095 |
| | 2,243 | 2,095 |
| Expenditure | | |
| Contributed to the General and Outreach Funds of First United Church | 2,000 | 1,800 |
| Bank charges | - | 18 |
| | 2,000 | 1,818 |
| Unrestricted Equity | | |
| Net change for the year | 243 | 277 |
| Balance - beginning of year | 2,479 | 2,202 |
| Balance - end of of year | 2,722 | 2,479 |

The market value of the portfolio at the year end was well in excess of its cost of \$38,627 and yielded about 5.9% on its cost and about 3.7% on its closing market value.

At the Foundation directors' meeting on December 10, 2017, it was decided to transfer \$2,200 to First United Church in early 2018. Under the terms of the Foundation's Letters Patent, Council must use half of this for outreach and half for maintenance of Church property.

Merle Zoerb
Chair

Alastair (Sandy) Skinner
Treasurer

The Quilting Group

2017 Financial Statement

Bank Balance on 31 Dec 2016 \$ 782.41

RECEIPTS

Lap Quilt for Susan Graham \$ 150.00

Marketplace Event - 04 Nov. 2017 \$ 1668.00

Total Receipts \$ 1,818.00

DISBURSEMENTS

Quilting Supplies \$ 193.25

Chairs \$ 157.84

Advertising for Marketplace Event \$ 50.00

Memorial Donation (Ruth Patey) \$ 50.00

Donation to Compass (School Supplies) \$ 55.12

Donation to First United Church (General Fund) \$ 1310.00

Total Disbursements \$ 1816.21

Bank Balance on 31 Dec 2017 \$ 784.20

Helen Heatley

On behalf of the Quilting Group

